**Position:** Service Technician (Full-Time, Part-Time, Temporary)

**Reports To:** Operations Manager and Service Manager

**FLSA Status:** Non-Exempt (hourly)

**Job Summary:**

Every golf car detail matters to us, including service and maintenance of our customers golf cars. The Service Technician is responsible for the general mechanical service, diagnosis and repairs on electric and gasoline golf cars while providing excellent customer service and following the policies and procedures of Harris Golf Cars and state laws. The Service Technician may be required to work extra hours and some weekends and holidays based on business need.

**Responsibilities:**

* Perform diagnostics;
* Perform mechanical services and repairs;
* Install accessories, lights and assorted specialty custom items;
* Tear down and assembly, rebuilding and refurbishing of golf cars;
* Complete work orders, parts orders, delivery reports, time sheets and other reporting as required;
* Drive company provided truck and trailer as needed;
* Perform customer deliveries or pick-ups, perform service calls off site at customer location;
* Collect and verify delivery and maintenance instructions;
* Report to manager, promptly, any issues with equipment, deliveries, violations, incidents or accidents;
* Perform trip inspections, electronic log keeping;
* Maintain cleanliness and safety of all equipment and workspaces;
* Additional duties as assigned.

**Requirements:**

High school diploma or general education degree (GED);

Driver’s license with suitable driving history;

Provide tools

Experience and knowledge in automotive or small engine repair, preferred.

Adherence to all policies and procedures of Harris Golf Cars and state/local laws.

**Physical Demands:**

While performing the duties of this job, the employee is frequently required drive, load and unload trailers in various weather conditions, crouch, stoop, kneel, climb, crawl, walk, stand, talk, hear, use hands and fingers to handle or feel objects tools or controls and lift and/or move up to 85 pounds.

Other Details:

Pay Rate: $18-20/ hr

Hours: 7 am to 5 pm, Monday through Friday

Benefits: Comprehensive benefits offered

***Harris Golf Cars is an equal opportunity employer functioning under an affirmative action plan****.*